



REPUBLIC OF KENYA



## RURAL ELECTRIFICATION AND RENEWABLE ENERGY CORPORATION

### INVITATION TO TENDER

1. The Rural Electrification & Renewable Energy Corporation invites Tenders from Interested Companies to Tender for the following Materials as indicated below:

NO.	TENDER NO.	ITEMS DESCRIPTION	Tender Closing, Opening Date & time
1.	RFX No. 1000000510	Supply of Distribution Transformers - Open to Local Manufacturers Only	16/12/2020 @10.00 a.m.
2.	RFX No. 1000000511	Supply of Treated Wooden Poles - Open to Local Manufacturers Only	16/12/2020 @10.00 a.m.
3.	RFX No. 1000000512	Supply of Treated Wooden Poles - Open to All Bidders Only	16/12/2020 @10.00 a.m.
4.	RFX No.1000000513	Supply of Treated Wooden Poles - Open to Youth Only	17/12/2020 @10.00 a.m.
5.	RFX No. 1000000514	Supply of Treated Wooden Poles - Open to Women Only	17/12/2020 @10.00 a.m.
6.	RFX No.1000000515	Supply of Treated Wooden Poles - Open to PWD Only	17/12/2020 @10.00 a.m.
7.	RFX No.1000000516	Supply of Overhead Line Fittings –Open to All Bidders	17/12/2020 @10.00 a.m.
8.	RFX No.1000000517	Supply of Overhead Line Fittings –Open to Youth, Women and PWD	18/12/2020 @10.00 a.m.
9.	RFX No.1000000518	Supply of Concrete Stay Blocks – Open to Youth, Women and PWD	18/12/2020 @10.00 a.m.
10.	RFX No.1000000519	Supply of Insulators – Open to Manufacturers	18/12/2020 @10.00 a.m.
11.	RFX No.1000000520	Supply of Insulators – Open to Youth and Women	18/12/2020 @10.00 a.m.
12.	RFX No.1000000522	Supply, Installation, Testing and Commissioning of Highmasts and Grid Connected Street Lights in Kajiado North, Embakasi East and Nakuru East Constituencies	21/12/2020 @10.00 a.m.

2. Tender documents detailing the requirements may be viewed at REREC E-Procurement Web Portal found on the REREC website ([www.rea.co.ke](http://www.rea.co.ke)) beginning on **25<sup>th</sup> November, 2020**.
3. Bidders who are interested in this tender **MUST** ensure that they are registered in REREC SAP SRM system and have set up their page. Please ensure compliance to the following
- Each company must have two user accounts; Admin Account and Employee Account. Ensure that the following roles are **NOT ASSIGNED** to the employee; Employee Administrator and Supplier Master Data manager
  - Ensure that the **admin account** and **employee account** does not share same email address
  - Ensure that the Employee user name is between 4 and 12 characters.
  - It is a Mandatory requirement that all Bid Documents/Responses shall be uploaded to the **COLLABORATION ROOM** in the link with **"RFX Response Number: Company Name"**. Bidders shall not attach their documents at any other Tab of the Portal. Attachments placed elsewhere in the portal shall be declared non-responsive and will not be evaluated.
  - Prices **MUST** be entered under item term of the RFX. The prices entered here shall be similar to the prices in the price/BoQ Schedule and shall form part of the evaluation criteria.
  - For the purpose of this tender bidding, the employee account shall be used to submit your RFX responses. Bidders who require any form of assistance on the online bidding or clarification from our office should do so strictly seven (7) before the date of tender closing.
4. Prospective bidders requiring any clarification of the tender document may notify the Procurement Manager in writing via e-mail [procurement@rea.co.ke](mailto:procurement@rea.co.ke) at least 7 days before tender opening. REREC will respond to all clarifications through in writing including an explanation of the query but without identifying the source of inquiry) and will be published in the REREC portal to be accessed by all prospective bidders before tender closing.
5. Completed Tenders are to be saved as PDF documents marked with RFX description to be submitted through the REREC E-Procurement Web Portal found on the REREC website ([www.rea.co.ke](http://www.rea.co.ke)) so as to be received on or before the dates in the schedule above at 10.00am.
6. Tenders will be opened electronically promptly thereafter in the presence of the Tenderer's or their representatives who choose to attend in **REREC Procurement Office at Kawi House**.
7. Interested bidders are advised to visit the Corporation's website, homepage, Information Center, SAP SRM Document, SAP SRM Supplier User Guide for registration and creation of their portal and Supplier Bidding Quick Reference Guide for submitting their response.