



INVITATION TO TENDER

1. **PROCURING ENTITY:** Rural Electrification and Renewable Energy Corporation P.O Box 34585 – 00100 Nairobi
2. **CONTRACT NAME AND DESCRIPTION: RFX 100001001: SUPPLY & DELIVERY OF AUTOCAD LICENCES**
3. Tendering will be conducted under National open competitive method using a standardized tender document. Tendering is open to all qualified and interested Tenderers.
4. Qualified interested tenderers may obtain further information during office hours 8.00am-12.45pm to 1.45pm-4.00pm Monday to Friday at the address given below.
5. A complete set of tender documents may be viewed and downloaded by interested tenderers free of charge electronically from the Website www.rerec.co.ke under tender documents or through the e-procurement portal using <https://suppliers.rea.co.ke:44300/irj/portal> and PPRA website www.ppra.co.ke
6. Tenderers who are not yet registered with REREC must register their companies in order to participate in the tender using link below that can be found from the website www.rerec.co.ke Procurement-Supplier registration:[https://suppliers.rea.co.ke:44200/supportal\(bD1lbiZjPTUwMCZkPW1pbg==\)/bspwdapplicati on.do#VIEW_ANCHOR-ROS_TOP](https://suppliers.rea.co.ke:44200/supportal(bD1lbiZjPTUwMCZkPW1pbg==)/bspwdapplicati on.do#VIEW_ANCHOR-ROS_TOP)
7. All Tenders must be accompanied by a tender Security as indicated in the tender document. The Tenderer shall chronologically serialize all pages of the tender document submitted.
8. Completed tenders must be delivered to the address below on or before **06/12/2023 at 10.00am.**
9. Only Electronic Tenders will be permitted.
10. Tenders will be opened immediately after the deadline date and time specified above or any dead line date and times specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
11. Any addendum to this tender shall be uploaded to the Corporation's website www.rerec.co.ke under tender documents.
12. Late tenders will be rejected.
13. The addresses referred to above are:
 - Address for obtaining further information on tender documents**
Original Bid security delivered to the tender Box (Kawi Complex, Block C, Ground floor, Off Popo Road,). Contact Manager, Supply chain management, telephone number: 0709193000 and e-mail address: tenders@rerec.co.ke
 - Address for Submission of Tenders: Online Through** <https://suppliers.rea.co.ke:44300/irj/portal>
 - Address for Opening of Tenders.** Kawi Complex, Block C, Ground floor, **online opening system**

Designation: Ag. Chief Executive Officer

Date: 21.11.2023